

## MALMESBURY & DISTRICT CHAMBER OF COMMERCE

Minutes of meeting held on Tuesday 15 January 2008 at 6 pm  
at Malmesbury Garden Centre, Crudwell Road, Malmesbury

**Present** : David Butcher, Keith Holdsworth, Chris Jager, Ray Sanderson (Chair), David Scull, Lesley Thomas

1. **APOLOGIES:** Stefan Barbaruk, Bill Blake, Alan Cavill, Judy Clark, Mark Jones and John Thomson.
2. **APPROVAL OF MINUTES OF LAST MEETING:** The Minutes of the committee meeting held on 18 December 2007, having been circulated, were approved and signed by the Chairman. Ray wished to point out, however, under item 6. Treasurer's Report, that Mike Radcliffe, the possible sponsor for the snow machine this year, is from Radcliffe & Son and not Time Capsule.
3. **MATTERS ARISING:** None.
4. **CORRESPONDENCE:**
  - A thank-you note from Burnham House for £50 donation.
  - Letter from the Town Clerk regarding public meeting on 23 January regarding the investigation of the gas explosion at the Horsefair on 23 April 2007.
  - New member form and subscription from St James's Place. They are holding a launch party at the end of the month to which Chamber members will be invited.
  - Stanton Manor Hotel has confirmed that their new member form and subscription are in the post.
5. **CHAIRMAN'S REPORT:** Ray confirmed that he would be representing the Chamber on Friday 18 January at the President and Chairmen's Lunch to be hosted by Lord Bath at Longleat House.
6. **TREASURER'S REPORT:** In Alan's absence Lesley reported balances: Current account £305.03 and Deposit account £2,884.81. The accounts for year ending 31 October 2007 were now complete and had been delivered to Pickering Chartered Accountants for finalisation. The income and expenditure sheet, and the balance sheet, were circulated, with a request to contact Alan if anyone has any points in respect of these. Lesley to ask Alan to invoice Ian Nurden for £300 for the snow machine.
7. **HOUSE OF COMMONS TRIP:** This is organised for Monday 3 March, with 40 places. Ray has booked the coach to arrive at 11am for tours at 11.24am and 11.28am. Places will be taken on a first come, first served, basis. The final cost is to be finalised but it was agreed to add £1 to give some profit for the Chamber. Final details will be available for the AGM.
8. **MALMESBURY WEBSITES:** Chris had little to report. He had met with the Town Clerk on the day of the meeting and would let us know the outcome. There was some discussion regarding Chamber members' listing on the website, and Chris confirmed that they would automatically have a basic listing as part of their membership but would need to pay an extra £10 to be categorised or £50 for a weblink. Chris would then invoice them separately. Once this was agreed at the AGM Lesley would mention this in the letter sent out to any subsequent new members. The Rotary Club is interested in becoming a member and it was agreed that it would be possible to provide a link to their website and that of the Town Council. Lesley would email a current directory of members to Chris. Lesley confirmed that she had sent an email to Pipo Design, as suggested by Chris, explaining that we had decided to do all updates ourselves to our website in the future, but thanking them for their work in setting it up.
9. **ARRANGEMENTS FOR THE AGM:** To take place on Wednesday 30 January at 6.30pm, with a cold buffet and wine. Alan Woodward had confirmed that he would stand as Chairman again and, in the light of this, Ray decided he would stand down but remain on the committee. Ray would mention the website changes, as listed in 8. above, in his report at the AGM.

**ACTION**

LT/AC

RS

LT

RS

**10. AOB**

- (i) Cllr Simon Killane wished to come to the next committee meeting on Tuesday 19 February to talk about Malmesbury becoming a Fairtrade town.
- (ii) Lesley had contacted Sue Wilkin of Trading Standards to come and talk to the Chamber regarding scams and fraud. It was agreed to hold this meeting at the Garden Centre and that June would be the best month: any day except a Wednesday or Tuesday 17 June. Lesley would write to Sue with this information.

**ACTION**

LT

The next meeting is on Tuesday 19 February at 6 pm at the Garden Centre.

The meeting closed at 7pm.